Rhieni Pencae Parents

Cymdeithas Rieni Ac Athrawon, Ysgol Pencae
c/o Ysgol Pencae
Highfields, Llandaff, Caerdydd
CF5 2QA

e: info@rhienipencae.org.uk w: http://www.rhienipencae.org.uk
f: 02920 563851 (ysgol) ff: 029 20 562972 (ysgol)

Ysgol Pencae Parent Teacher Association
c/o Ysgol Pencae
Highfields, Llandaff, Cardiff
CF5 2QA

e: info@pencaeparents.org.uk w: http://www.pencaeparents.org.uk
t: 02920 563851 (school) f: 029 20 562972 (school)

Cymdeithas Rhieni ac Athrawon Ysgol Pencae Parent Teacher Association
Cyfarfod Cyffredinol Blynyddol Annual General Meeting 2018
19:30 Dydd Mercher/Wednesday 19.09.18
Lleoliad/Venue: Ysgol Pencae, (Neuadd/Hall)

COFNODION

Yn bresennol / In attendance

Julie; Mr R Thomas; Miss S Dafydd; Geraint; Clair; Mylène; Andy; Bob; Heledd; Jo; Rhys; Lucy; Katie; Kathryn; Rhian; Bethan; Adrian; Fiona; Rhian; Rhian; Elen; Eleri; Llinos; Raine; Kate; Thomas; Nia; Jenny; Sarah; Catrin; Jessica; Gwenno; Mari; Haf; Paul

1. Adroddiad y Cadeirydd Diolchodd Julie am gefnogaeth arbennig teuluoedd Pencae a'r staff yn ystod blwyddyn brysur a gwerth chweil.	1. Chair's Report Julie thanked all Pencae families and staff for their brilliant support of the school during a busy and rewarding year.
2. Adroddiad y Trysorydd Nododd Bob y bu'n flwyddyn arbennig o dda gydag elw net o £8,100, sy'n deillio o'r cyfnod y caewyd asedau'r gymdeithas anghorfforedig ym mis Rhagfyr 2017 a chofrestru'r GRaA yn sefydliad corfforedig elusennol, a chafwyd £815 drwy easyfundraising. Y balans ar ddiwedd y flwyddyn yw £3,699.84	2. Treasurer's Report Bob reported that it was a really good year which spanned the closing of the unincorporated trust in December 2017 and the start of the CIO and assessing the two together, there was a net profit of £8,100 and £815 from easyfundraising. Closing balance is £3,699.84
3. Adroddiad yr Ysgrifennydd Rhoddodd Rhian Elin gyflwyniad yn crynhoi bwrlwm yr 11 o ddigwyddiadau codi arian a gynhaliwyd gan y GRaA yn ystod y flwyddyn.	3. Secretary's Report A slide show was shown by Rhian Elin summarizing the 11 fundraising activities that the PTA held last year.

4. Adroddiad y Pennaeth Diolchodd Mr Thomas i'r GRaA am eu cefnogaeth gan nodi fod yr ymdrechion codi arian yn cyfoethogi profiadau'r disgyblion ar hyd eu cyfnod yn yr ysgol. Darllenodd Mr Thomas restr o'r eitemau yr hoffai i'r GRaA eu cyllido.	4. Headmaster's Report Mr Thomas thanked the PTA for their support, noting that the fundraising efforts help enrich pupils' experience throughout their time at school. Mr Thomas recounted a wish list of expenditure.
Cam Gweithredu: Mr Thomas i ddarparu rhestr wedi'i blaenoriaethu o'r eitemau posib i'w hariannu, sydd i'w trafod yng nghyfarfod nesaf y GRaA . 5. Etholwyd yr aelodau canlynol i'r Bwrdd a. Cadeirydd: Geraint Hampson-Jones b. Dirprwy Gadeirydd: Rhian Williams c. Ysgrifennydd: Rhian Elin d. Dirprwy Ysgrifennydd: Mylène Bradfield e. Trysorydd: Andy Champion f. Dirprwy Drysorydd: Bob Jones 6. Polisi Preifatrwydd Data a. Trafod y polisi newydd o ganlyniad i'r Rheoliadau Diogelu Data Cyffredinol a'r cynnig i dderbyn yr Hysbysiad Preifatrwydd newydd yn unol â GDPR Esboniodd Catrin pam fo'r GRaA yn defnyddio Classlist. Ni fydd y GRaA yn defnyddio WhatsApp o hyn ymlaen. Nodwyd nad yw rhai rhieni yn hoffi Classlist a'u bod yn teimlo nad oes ei angen. Dywedodd Catrin ei bod yn bosib dileu	Action: Mr Thomas to submit the wish list, noting priority items for discussion and potential funding required at our next PTA meeting. 5. The following members were elected to the Board a. Chairperson: Geraint Hampson-Jones b. Deputy Chairperson: Rhian Williams c. Secretary: Rhian Elin d. Deputy Secretary: Mylène Bradfield e. Treasurer: Andy Champion f. Deputy Treasurer: Bob Jones 6. Data Privacy Policy a. Discussion of new policy as a result of General Data Protection Regulations and Motion to accept the new, Privacy Notice in accordance with GDPR Catrin explained why Classlist has been adopted by the PTA. Moving forward, the PTA will not be using WhatsApp as a means of communication. It was noted that feedback from some parents is that it is not necessary and there were issues

Rhieni Pencae Parents

Cymdeithas Rieni Ac Athrawon, Ysgol Pencae
c/o Ysgol Pencae
Highfields, Llandaff, Caerdydd
CF5 2QA

e: info@rhienipencae.org.uk w: http://www.rhienipencae.org.uk
f: 02920 563851 (ysgol) ff: 029 20 562972 (ysgol)

Ysgol Pencae Parent Teacher Association
c/o Ysgol Pencae
Highfields, Llandaff, Cardiff
CF5 2QA

e: info@pencaeparents.org.uk w: http://www.pencaeparents.org.uk
t: 02920 563851 (school) f: 029 20 562972 (school)

hysbysiadau Classlist a bod nifer dda o rieni wedi cofrestru eisoes. Dywedodd Catrin a Mari fod rhaid i'r GRaA sefydlu system er mwyn sicrhau ein bod yn cydymffurfio â'r rheoliadau data.	raised with the notifications. Catrin advised that notifications from Classlist can be turned off and that take up of Classlist to date has been good. Catrin and Mari stated that the PTA needs to have a system in place in order to do things in a data compliant way and in accordance with the General Data Protection Regulation, hence the adoption of Classlist.
7. Unrhyw fater arall • Dywedodd Mr Thomas ei fod am atgoffa rhieni i ddefnyddio WhatsApp yn synhwyrol gan beidio byth â chyfeirio at staff yr ysgol. Nododd Mr Thomas ei fod wedi galw rhieni i'w swyddfa yn y gorffennol, ac fe fydd yn gwneud hynny eto os daw i wybod am sylwadau amhriodol ar WhatsApp a Classlist. • Cododd Julie gonsyrn am barcio anystyriol a pheryglus ger yr ysgol. Cam gweithredu: Nododd Mr Thomas bydd parth cyflymder 20 mya yn ei le o fis Rhagfyr 2018 a bydd swyddogion parcio'r Cyngor yn ymweld â'r ardal yn fuan. • Nododd Thomas, Rhiant-Lywodraethwr ei fod am ddod a'i gynnig i gael gwasanaeth bws i'r ysgol i gyfarfod y GRaA yn y dyfodol agos.	7. Other business • Mr Thomas gently reminded parents to use WhatsApp sensibly and never to refer to members of staff in any way inappropriately. Mr Thomas stated that he has in the past, and will in the future if necessary, summon parents into school if he is made aware of inappropriate comments on WhatsApp and Classlist. • Julie raised a concern about the inconsiderate and dangerous parking near the school. Action: Mr Thomas stated that there will be a 20 mph zone in Highfields from December and the Council parking enforcement team will be visiting the area in the near future. • Thomas, a Parent-Governor has noted that he will be bringing his proposal for a school bus to a future PTA meeting. Action: Proposal to be presented to PTA for proper consideration

Rhieni Pencae Parents

Cymdeithas Rieni Ac Athrawon, Ysgol Pencae
c/o Ysgol Pencae
Highfields, Llandaff, Caerdydd
CF5 2QA

e: info@rhienipencae.org.uk **w:** http://www.rhienipencae.org.uk
f: 02920 563851 (ysgol) ff: 029 20 562972 (ysgol)

Ysgol Pencae Parent Teacher Association
c/o Ysgol Pencae
Highfields, Llandaff, Cardiff
CF5 2QA

e: info@pencaeparents.org.uk **w:** http://www.pencaeparents.org.uk
t: 02920 563851 (school) f: 029 20 562972 (school)

• Noson Gwis y GRaA Nos Wener 19 Hydref	• Quiz Night Fundraiser Friday 19 October
• Sinema Pencae 22 Hydref 330yh	• Film night 22 October 3.30pm
• Dyddiad a lleoliad cyfarfod nesaf y GRaA. Nos Fawrth 6 Tachwedd 8yh Tafarn Radyr Court, Danescourt	• Date and location of next PTA meeting: Tuesday 6 November 8pm Radyr Court Pub, Danescourt
• Noson Taff Pync (Band Rhieni Pencae) Nos Wener 30 Tachwedd 7yh – 10.30pyh	• Taff Pync (Pencae Parent Cover Band) Disco and Live Music Fundraiser Friday 30 November 7pm – 10.30pm
• Ffair Nadolig dydd Gwener 7 Rhagfyr 3.30yh	• Christmas Fair Friday 7 December 3.30pm